

Date: _____



CASA of the Highland Rim Volunteer Application

PERSONAL

Full Name: _____

Social Security Number: _____ Date of Birth: _____

Tennessee Driver's License Number: _____

Current Address: _____

E-mail Address: _____

Previous Address: _____

Home Phone: _____ Cell Phone: _____

Are You Employed? Yes No Full-time Part-time Hours: _____

Place of Employment: _____ Position: _____

Work Phone: _____ Can you be called at work? Yes No

Marital Status: _____ Spouse's Name: _____

Occupation: _____

Do you have any children? Yes No If so, what are their ages? _____

In case of emergency please call: _____
Name _____ Phone _____

Education

High School: _____

Circle highest completed: 9 10 11 12

College: _____

Circle highest completed: 1 2 3 4

Major: _____

Degree: _____

Graduate School: _____

Degree: _____

Do you have any training or experience in any of the following? (Please circle)

Medicine
Psychology
Child Care
Law Enforcement

Mental Health
Substance Abuse Programs
Social Work
Advertising or Public Relations

Counseling
Child Development
Computers
News Media

Fundraising
Mediation
Graphic Design
Writing

Other languages spoken: _____

Hobbies/Special Interests: _____

Availability

Are you prepared to complete 35 hours of pre-service training, and 12 hours of in-service? each year after graduation? Yes No

Are you aware of any conflicts you have with the training schedule? _____

Does your schedule permit you to attend meetings, court hearings or foster care reviews during the workday?
Yes No

Do you have reliable transportation? Yes No Do you have current driver's liability insurance? Yes No

Background Information

What do you feel are the strengths and weaknesses that you bring to this program? _____

Please describe any personal or professional experiences you have had which involved child abuse or neglect, the Department of Children's Services, the Juvenile Court system, foster care, or other agencies offering services to children:

Why have you chosen to work with the CASA program at this particular time in your life? _____

Have you had involvement with the police or legal system that may have resulted in a police record?

Yes No If yes, explain: _____

Have you ever been arrested? Yes No If yes, explain: _____

Are you or is someone close to you currently involved in court proceedings or litigation of any kind? Yes No

If yes, explain: _____

List the addresses of places you have lived for the past seven years:

1. _____ **Years:** _____
2. _____ **Years:** _____
3. _____ **Years:** _____
4. _____ **Years:** _____
5. _____ **Years:** _____
6. _____ **Years:** _____
7. _____ **Years:** _____

Three References

As part of your application, we must have three references. At least one reference must be from someone other than a friend or co-worker (for example a teacher, therapist, or employer). None of your references should be relatives. We ask that you list your references here, and then when you submit your application to us, we will give you forms to give your references. Your references should send the forms back to our office.

1) Name _____	Email _____	
Address _____		
City _____	State _____ Zip _____	Phone _____
2) Name _____ Email _____		
Address _____		
City _____	State _____ Zip _____	Phone _____
3) Name _____ Email _____		
Address _____		
City _____	State _____ Zip _____	Phone _____

I _____, hereby affirm that all of the information provided on this application is true. I **authorize CASA of the Highland Rim and any law enforcement agency they authorize, to investigate my background to determine my fitness as a potential volunteer.** I understand that my fingerprints will be submitted to the Tennessee Bureau of Investigation for a full background check to include the FBI, Child Abuse Registry, Sexual Offender Registry, Criminal History, and Orders of Protection Registry. Furthermore, I understand that my application will be rejected if I have been convicted of or have charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect or related acts that would pose risks to children.

I understand that the information requested in this application will be used only for the purpose of determining my suitability as a CASA volunteer. Further, I understand that completion of the training does not guarantee that I will be appointed to a case. If I have successfully completed the training and have met all other requirements, and it has been determined that I am a suitable volunteer, I understand that I will be expected to serve a minimum of one year with the program. If unforeseen circumstances prevent me from fulfilling this obligation, I will submit my written resignation to the Executive Director with as much notice as possible. I am aware of the sensitive and confidential nature of this work, the official documents, reports, and other material I will examine in my capacity as a CASA volunteer.

I will discuss these matters only with those people directly involved in the case or who will be consulted for their professional knowledge and expertise.

I also understand that if for any reason it becomes apparent that my activities are contrary to the policies, goals and/or philosophy of the CASA Program, and their desire to provide quality services to abused and neglected children, my services as a CASA volunteer will be terminated.

Name: (please print) _____ Date: _____

Signature: _____

Upon completion of this application, send it back to the CASA office:

CASA of the Highland Rim,
PO Box 3
Dickson, TN 37056

or email it to renee.badon@casahighlandrim.org